



Spring Conservation Easement Intern

Internship Title: Conservation Easement Monitor Intern

Internship Type: Field-Based

Department: Stewardship

Reports To: Stewardship Technician

Status: Fall Semester (75 hours)

Prepared Date: April 2026

Position Description: Under the supervision of the Stewardship Technician and the direction of the Conservation Easement Program Manager, the Conservation Easement Monitor Intern will assist with field monitoring visits and reporting on easement properties throughout the county. This role offers the opportunity to develop valuable skills, including using Avenza for monitoring purposes, map interpretation, and gaining a deeper understanding of conservation easements and its role in land management. The intern plays an essential role in the Conservation Easement program by providing observations of property conditions, helping Sonoma Land Trust ensure the conservation value of our easement lands are being protected.

Duties and Responsibilities:

- Assist with conservation easement monitoring visits to document current site conditions and compliance with easement terms.
- Proactively coordinate with Stewardship Technician to create your monitoring visit schedule including responding to email communications within 36 hours.
- Prepare for monitoring visits, including review of conservation easements and previous monitoring reports.
- Navigating the Conservation Easement properties using Avenza.
- Collect data in Avenza during monitoring visit including photos, notes, and compass bearing on property condition, as instructed.
- Process photographs for reports and record keeping as outlined by the Conservation Easement program.
- Assist with drafting monitoring reports under the supervision of staff.
- Attend all agreed-upon monitoring visits and maintain active lines of communication with staff.
- Independently track internship hours.
- Establish three measurable and relevant learning objectives at the start of the program.
- Complete and submit necessary documents to learning institution in a timely manner (if applicable).
- Complete school required processes, documents, and assignments (if applicable).

Requirements:

- Must be 18 years or older.
- Experience using Microsoft Excel and Adobe software.
- Ability to commit to two (2) to three (3) Mondays and/or Fridays per month on average.
- Effectively communicate in a positive and professional manner with staff and landowners.
- Demonstrate punctuality by arriving on time to scheduled activities and having all necessary materials prepared.
- Must be appropriately dressed for the weather, conditions, and audience.
- Experience with outdoor recreation activities i.e. hiking.
- Able to work outdoors in the sun during hot weather, walk over steep and uneven terrain and distances up to five (5) miles.
- Must have reliable transportation to get to the Sonoma Land Trust office.
- Participate in the end of year internship showcase.
- Regular check-in meetings as scheduled by internship site supervisor or internship supervisor.
- Attend final “job site visit” meeting with learning institution and internship supervisor (if applicable).
- Complete end of internship exit interview with Internship Site Supervisor.

Schedule and Compensation:

This semester long internship without benefits begins August 2026 and ends December 2026 with a total time commitment of approximately 75 hours. The stipend for completion of the internship is \$1,600. Additionally, up to \$250 in outdoor gear will be provided by Sonoma Land Trust. Elective credits/units are available upon coordination with your learning institution and Sonoma Land Trust.